



APPEAL OF ASSESSMENT DECISIONS

Any candidate who feels that an assessment decision which does not grant them credit was incorrect is entitled to seek a review of the assessment decision.

Ideally candidates are encouraged to try to resolve any issues directly with the assessor, but it is recognised that this may not always be possible. If the situation cannot be resolved in this way, the candidate should contact the Joinery ITO.

The candidate's request for a review of the assessment decision should be in writing to the address below. The request must be received within ten working days of receiving notification of the assessment decision.

Reviews may be requested on a variety of grounds including:

- The candidate claims that the assessor failed to follow proper and agreed assessment processes and / or procedures
- The candidate claims that the assessor failed to recognise or acknowledge the achievement of the required standard of performance
- The documented decision is different to the feedback received at the time of assessment.

The National Moderator
Joinery Industry Training Organisation
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